



**NOTICE OF INTENT TO OBTAIN  
 COVERAGE UNDER NDPDES GENERAL PERMIT  
 FOR STORMWATER DISCHARGES ASSOCIATED  
 WITH CONSTRUCTION ACTIVITY (NDR11-0000)**  
 NORTH DAKOTA DEPARTMENT OF ENVIRONMENTAL QUALITY  
 DIVISION OF WATER QUALITY  
 SFN 19145 (03/2024)

**FOR DEPT. USE ONLY**

Date Received
Application Number
NOI ID:

**GENERAL INFORMATION**

1. Name of Owner of Construction Project	2. Contact First Name	3. Contact Last Name	4. Contact Telephone Number
5. Contact E-mail Address	6. Mailing Address		
7. City	8. State/Province	9. Zip Code	
10. Name of Operator Working at Site	11. Contact First Name	12. Contact Last Name	13. Contact Telephone Number
14. Contact E-mail Address	15. Mailing Address		
16. City	17. State/Province	18. Zip Code	

**PROJECT INFORMATION**

19. Name of Construction Project			
20. Brief Description of Construction Activity			
21. Project Start Date	22. Estimated Completion Date	23. Estimated Total Acres of Site	24. Estimated Acres of Disturbance
Project Location	25. Physical Address		26. City
	27. Township	28. Range	29. Section
	30. Quarter Section (ABCD Format)		31. County
32. Latitude (Decimal Degrees)		33. Longitude (Decimal Degrees)	
Receiving Waters	34. Name of Municipal Storm Sewer System or Description of Receiving Water		

35. A SWPPP must be prepared and available for review at the time of application. You are not required to submit the SWPPP with the application unless otherwise notified by the department. The SWPPP must be completed prior to the start of construction (or the applicable construction phase). Please refer to Part I(D)(2)(c) of the permit.

<b>AFTER SUBMITTING BY E-MAIL          PRINT AND SEND COMPLETED          APPLICATION WITH "WET" INK          SIGNATURE TO:</b>  North Dakota Dept. of Env. Quality Division of Water Quality, 3 <sup>rd</sup> Floor 4201 Normandy Street Bismarck, ND 58503-1324  Telephone: (701) 328-5210	I certify under penalty of law that I have personally examined and am familiar with the information submitted herein. Based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment.	
	36. Printed Name of Owner(s)	37. Title
	38. Signature of Owner(s)	39. Date
	40. Printed Name of Operator(s)	41. Title
	42. Signature of Operator(s)	43. Date

## Instructions

Submission of this application is notice that the owner(s) and operator(s) identified on the application intend to discharge stormwater associated from construction activity to waters of the state in accordance with conditions set forth in North Dakota Pollution Discharge Elimination System general permit NDR11-0000.

Permit coverage becomes effective seven (7) days after a complete application is submitted (refer to the **Submittal Process** section) unless otherwise notified by the department.

## General Information

1. **Name of Owner of Construction Project.** Enter the individual, company, organization or state who owns the property where the construction project is to take place. "Owner" means the person or party possessing the title of the land on which the construction activities will occur; or for a lease holder, the party or individual identified as the lease holder; or the contracting government agency responsible for the construction activity.

2-3. **Contact Person.** Provide the contact person for the owner. If the contact person is an agent of the owner, such as a consultant, provide this information on a separate page.

4. **Contact Phone No.** Provide a valid phone number for the contact person. Do not enter dashes or spaces.

5. **E-mail Address.** Provide a valid e-mail address for the contact.

6-9. **Mailing Address.** Provide a valid mailing address for the owner.

10. **Name of Operator Working at Site (attach additional, if needed).** List the operator(s) who will be responsible for the construction activities at the site. The operator is someone who has day to day supervision of construction activities and is jointly responsible with the owner for compliance with the permit conditions as they pertain to the construction activities delegated to the operator.

11-12. **Contact Person Name.** State the contact person who will be responsible for overseeing construction activities at the site for the operator.

13. **Contact Phone No.** Provide a valid phone number for the contact person. Do not enter dashes or spaces.

14. **E-mail Address.** Provide a valid e-mail address for the contact.

15-18. **Mailing Address.** Provide a valid mailing address for the operator.

## Project Information

19. **Name of Construction Project.** Provide a descriptive, but brief, name of the construction project. Limit the name to 75 characters.

20. **Brief Description of Construction Activity.** Provide a brief description of the scope of work for the construction project.

21. **Project Start Date.** Provide the estimated project start date.

22. **Project Completion Date.** Provide the estimated project end date, if known. The date provided does not imply that the permit will expire on the projected end date. The permit will be terminated only after a notice of termination is submitted to the department.

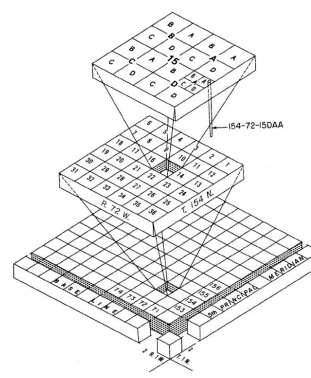
23. **Estimated Total Area of Site.** Enter the estimated acreage of the site/property in acres.

24. **Estimated Area of Disturbance.** Enter the estimated total acreage of land to be disturbed by construction activity.

25. **Physical Address.** Enter a physical address if one is available. For residential construction, do not use a recorded plat survey, such as lot and block number. If a street address is not available, please use an alternative project location description (boxes 27 through 33).

26. **City.** Enter city in which project is located. If the project is located in a rural area, enter the nearest city.

27-30. **Township, Range, Section, Quarter Section.** Provide the numerical township, range and section of the construction project. Provide the quarter section in the ABCD format. See image in next column.



31. **County.** Provide the county in which the project is occurring.

32-33. **Latitude and Longitude.** Provide the latitude and longitude in decimal degrees at the center of the site.

34. **Municipal Storm Sewer System or Description of Receiving Water.** If the project is located within city limits, enter the name of the city along with receiving water of the city storm sewer. Provide the name of the receiving body of water if outside city limits (e.g. Red River, unnamed tributary to Cherry Creek, wetlands, etc.).

## Stormwater Pollution Prevention Plan (SWPPP) Requirements

35. As part of the permit, a SWPPP must be developed and available for review at the time of application. You are not required to submit the SWPPP with the application unless otherwise notified by the department. The SWPPP must be completed prior to the start of construction (or the applicable construction phase). Please refer to Part I(D)(2)(c) of the permit.

## Signature Information

36-39. **Owner Information.** The signatory must be a responsible corporate officer, general partner, principal executive officer, or ranking elected official as required in Part IV(6)(a) of the permit number NDR11-0000.

40-43. **Operator Information.** The signatory must be a responsible corporate officer, general partner, principal executive officer, or ranking elected official as required in Part IV(6)(a) of the permit number NDR11-0000.

## Submittal Process

Click on the "New Project" button if this is a new project being submitted for permit coverage. Once the data fields are filled out, click the "Submit by E-mail" button. This will create an email and attach a xml document to the email. The xml document contains the information entered into each field of the application. To assist with faster processing, please copy and paste the NOI ID into the email subject line of your email.

After the e-mail has been sent, print a paper copy of the application, sign and **submit the original copy with the "wet" signature** to the department. Failure to do so is considered a violation.

## THE ELECTRONIC APPLICATION MUST BE SUBMITTED FIRST.

Paper applications which are received prior to the electronic application being received will be returned. Permit coverage will not be obtained until the electronic application can be paired with a paper application utilizing the NOI ID on the top right of the form. **Note: THE NOI ID IS NOT THE PERMIT COVERAGE NUMBER.**

A copy of the NOI may be saved and the NOI ID will remain the same as the submitted NOI. To submit an NOI for a new project, click on the new NOI ID button, update the project information and save as a new file name.