SRF Project Flowchart

Intended Use Plan (IUP) is prepared → Pre-Project Meeting

NDDEQ branch:
Facility Plan and environmental response letters submitted to NDDEQ → Facility Plan reviewed, CatEx or FONSI published → Facility Plan approved → Plans and specifications submitted → Plans and specifications reviewed and comments provided to engineer, revisions submitted → Plans and specifications approval letter sent, authorization to bid letter sent → Advertisement for bids

PFA branch:
FIND application submitted on grants.nd.gov → FIND application reviewed and link to SRF Tracker loan application sent to borrower → Application submitted in SRF Tracker → Loan application reviewed and approved through PFA → Legal documents prepared by borrower and bond counsel, submitted to PFA → Legal documents reviewed through PFA, binding commitment date set

Advertisement for bids → Bid opening → Bid documents sent to NDDEQ for review → Bid documents reviewed and authorization to award letter sent → Contract documents signed and submitted to NDDEQ → Preconstruction meeting → Construction begins → Initial and interim inspections → Requests for payment submitted to NDDEQ

Requests for payment submitted to NDDEQ → Construction completed → Final inspection → Final request for payment submitted with supporting documentation → One year certification submitted to NDDEQ → Annual financial audit submitted to PFA → Semi-annual invoices sent to borrower by BND

Legend:
- Action by North Dakota Department of Environmental Quality (NDDEQ) or Public Finance Authority (PFA)
- Action by borrower/engineer

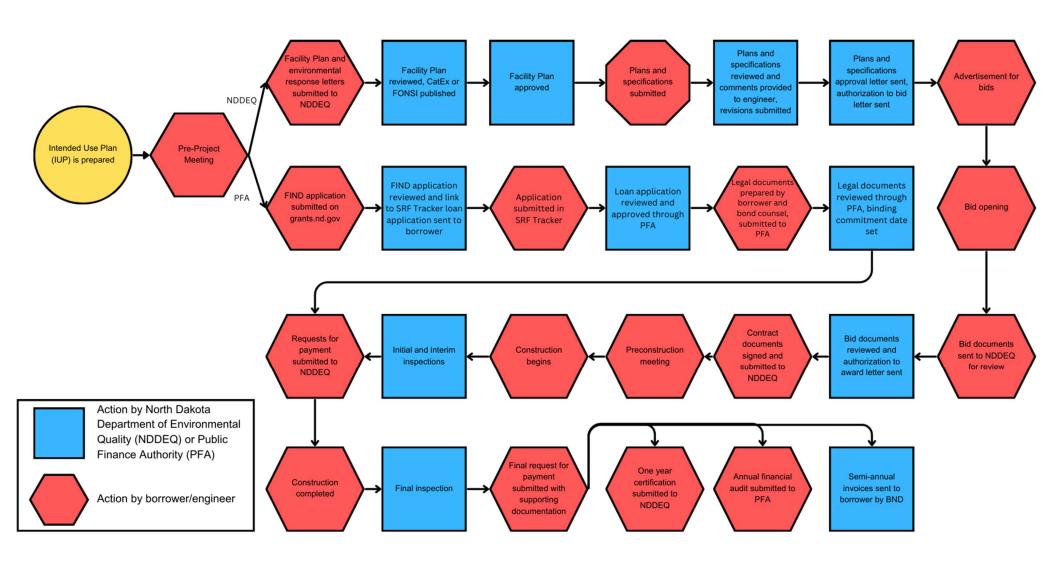NORTH **Dakota** Be Legendary.™

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For more information, see the SRF Program Project Manual at:
deq.nd.gov/Publications/MF/SRFProgramProjectManual.pdf